



Home-Start Renfrewshire & Inverclyde (hereafter called Home-Start)

TRANSPORT POLICY STATEMENT

Home-Start Renfrewshire holds Employers Liability and Public Liability insurance to cover the activities of staff, trustees and volunteers. Details of these policies can be obtained from the Home-Start Renfrewshire & Inverclyde offices. The exception to this insurance is with regard to the use of motor vehicles.

Volunteers are advised that if they choose to use their own vehicles for the purpose of travelling to and from their home-visiting they should advise their insurer of this, however it should not be necessary to take out any additional cover. Volunteers can obtain a letter from Home-Start Renfrewshire & Inverclyde confirming the volunteer role if required. See Section 7.15.2 of the Home-Start Policy and Practice Guide – “The Association of British Insurers (ABI) accepts that being a volunteer is a social act and is covered by the “social, domestic and recreational” use of a car included in comprehensive insurance. Insurance companies should not, therefore, charge an additional premium to people undertaking voluntary work as drivers, or for the occasional use of the car for the purposes of voluntary work. The ABI believes that the insurance companies should not put up barriers to deter people from volunteering.”


It is the responsibility of the volunteer to ensure that they hold the appropriate licence and their vehicle is suitably roadworthy with tax, insurance and valid MOT. The Home-Start Renfrewshire & Inverclyde Coordinator will ascertain if a volunteer intends to use their own vehicle in the course of their volunteering. In such cases the Coordinator will carry out a visual check of the paperwork to ensure validity and on an annual basis thereafter. Dates of these checks will be recorded in the volunteers file, held in the office.

Car Seats and Seatbelts

The driver of the vehicle takes full responsibility for complying with current legislation and regulations with regard to seatbelts or child restraints. In light of new government legislation Home-Start Renfrewshire & Inverclyde Trustees have taken the decision that, unless in exceptional circumstances, volunteers will be actively discouraged from carrying any passengers in the course of their home-visiting role. If a volunteer wishes to use their

vehicle to transport the family they are supporting, even with the consent of the family, they have full responsibility for all passengers under 14, they should inform the Coordinator of their intention to use the vehicle and that they accept full responsibility. Home-Start Renfrewshire & Inverclyde will accept no responsibility for any accident, injury or loss that may result from this.

Home-Start Renfrewshire & Inverclyde holds copies of current leaflets on the law on seat belt and child restraint wearing or information can be obtained from the following websites: www.childcarseats.org.uk or www.thinkroadsafety.gov.uk or by phone from the Road User Safety Division of the Department of Transport on 020 7944 2046.

This policy adopted:	28th September 2022
Date by which policy to be reviewed (Annually)	28th September 2023
Signed (Co-Chair)	
Name:	James McEleny
Date:	28th September 2022